IEEE RAS RoboSoft 2025 – Lausanne Switzerland

WORKSHOP/TUTORIAL PROPOSAL

[Full/half day]

(Template and instructions provided to help you prepare the submission, red text should be deleted in submission. Editable template will be made available closer to the submission date once it is checked for formatting)

TITLE: …

ORGANIZERS

#	Name	Affiliation and Email
1		**University…** **Email: …@**
2		
3		

Note: Organizer #1 should be the main organizer, who will be the primary contact person to whom all correspondence will be sent.

∗ Please delete notes (in red) when submitting the proposal

ABSTRACT

(250 words maximum. This abstract will be displayed on the RoboSoft homepage; therefore, please be concise and catchy. We encourage you to describe any innovative or interactive aspects of your planned workshop to attract additional interest. Minor modifications can be made upon acceptance.)

DESCRIPTION

(500 words maximum. Describe the background and the objectives of this workshop/tutorial in detail.)

TOPICS OF INTEREST

(Provide a list of topics (keywords, up to 10) addressed in the workshop.)

INVITED SPEAKERS

(Note confirmed and unconfirmed status. While the scientific topic match is essential, kindly consider the balance in terms of nationality, gender, and career stage when selecting speakers. Giving a voice to new community members will be appreciated, so we have asked you to confirm with speakers how many workshops they have already or are planning to commit to. Please include a paragraph concisely describing your speaker selection logic.)

#	Name	Affiliation	Status (Confirmed?)	Career Stage	Number of other workshop commitments

TENTATIVE SCHEDULE

(Provide a (tentative) program for the workshop, as detailed as possible (name of sessions, activity/invited talks' length, discussion time slots, and so on. Please be aware that you will be asked to reconfigure the schedule upon acceptance according to the final overall workshop day schedule. Please arrange the schedule of your workshop according to two 30-minute coffee breaks and a 90-minute lunch break. The lunch will be provided by the conference.)

TIME	DESCRIPTION	TOPIC

PLAN TO ENCOURAGE INTERACTION AMONG PARTICIPANTS

INNOVATIVE ASPECTS (optional – delete if not needed)

PLAN TO SOLICIT PARTICIPATION

PREVIOUS SIMILAR ROBOTICS WORKSHOPS AND THEIR ATTENDANCE (if applicable)

EQUIPMENT NEEDS

(Anything needed besides a projector and screen, such as poster stands or tables. Any additional/specialized equipment needs will have to be addressed by the workshop organizers.)

SPONSORSHIP (if applicable)

(Organizers are encouraged to find financial support for better organizing the workshop/tutorial, such as poster presentation awards, lunch, and travel support. However, sponsorships will not be a factor in the selection criteria. Also, endorsements from committees (other than TC on Soft Robotics) are recommended if the workshop is also relevant to other topics. Since the workshop is already planned for RoboSoft, an endorsement letter from TC on Soft Robotics is neither required, nor will it be considered.)

ADDITIONAL INFORMATION (if applicable)

(Feel free to add any other information at the end to help us evaluate your proposal. 300 words maximum)

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To submit your Workshop or Tutorial proposal, please complete this template. Submissions should be made through the conference submission system by November 1, 2024. Please see the conference website (https://robosoft2025.org/) for further details. .